**2018/2019**

**General Information and Fee Schedule**

**for HHS International Baccalaureate Courses and Programs:**

1. International Baccalaureate (IB) courses can only be taken during the Junior and Senior years of High School at an authorized IB World School.
	1. Junior students enrolled in IB courses are classified as “Anticipated” students.
	2. Senior students enrolled in IB courses are classified as one of the following:
		1. IB Course Students (students taking individual courses, but not seeking a full IB Diploma or IB Career-Related Certificate)
		2. Career Program (CP) Students (students seeking an IB Career-Related endorsement)
		3. Diploma Program (DP) Students (students seeking a full IB Diploma)
2. Individual courses are open to any and all Junior and Senior students. However, there are standards for maintenance within the program (see IB Disclosure).
	1. IB Courses are available in six curriculum groups: English, World Language, Social Studies, Science, Math, Arts.
	2. All Curriculum Groups offer both Standard Level (SL) and Higher Level (HL) courses:
		1. Qualifications for SL course completion can be done in one year if the required pre-requisite courses are in place and required extra hours are completed (see IB Disclosure).
		2. Qualifications for HL course completion require a two-year period of study.
		3. **Exceptions are English, Language ab initio, and History, which must be studied over a two-year period to complete either SL or HL.**
	3. IB Course Name Classifications of 1 and 2 are mainly for statistical purposes.
		1. SL 1 and HL 1 both indicate the first year of a two-year pathway through the course.
		2. SL 2 and HL 2 both indicate the year the student submits all final Internal and External Assessments and completes the final exams.
		3. Some teachers have taken advantage of the HL 1 designation to open a first year class for students who have demonstrated considerable knowledge and ability in a certain area in which they plan to continue to HL 2 their senior year. Teacher signature is required for registration in these classes.
	4. Possible one-year course pathways (subject to guidelines in IB Disclosure Statement for 1 year completion) include:
		1. SL 2 (senior year)
		2. SL 1 (quarter 1 of junior year) - SL 2 (quarters 2-4 of junior year)
			1. Decisions on which, if any, courses completed during junior year will be made during a personal interview with the IB Coordinator during the first quarter.
			2. Courses that Juniors choose to complete during the junior year will have the name switched to SL 2 for quarters 2-4, and after the fact for quarter 1.
			3. If the student later decides to wait to complete the course during the senior year, the name will be changed back to SL 1 after the fact for the entire year.
	5. Possible two-year course pathways include:
		1. SL 1 (junior year) - SL 2 (senior year) (if two-year SL study is needed/desired)
		2. SL 1 (junior year) - HL 2 (senior year)
		3. HL 1 (junior year) - HL 2 (senior year)
		4. HL 1 (junior year) - SL 2 (senior year) (if determined in the best interest of the student; name of HL1 course may be changed on transcript to SL 1)
	6. All IB courses involve Internal and External Assessments that are moderated and evaluated internationally. These assessments are REQUIRED elements of the course (unlike AP Exams and AP Courses).
3. Full IB DP Candidates are required to:
	1. Complete at least one IB course in each of the six Curriculum Groups (IB Art course can be substituted with a second Language, a second Social Studies, or a second Science).
		1. At least three, but no more than four, of the courses must be studied on the Higher Level (HL), each of which involves a two-year study completed senior year.
		2. The balance of the six courses (2-3) are studied on the Standard Level (SL).
		3. Up to, but no more than, two (2) of these SL courses can be completed during the Junior year (see exceptions listed above). The balance (4-6) are completed senior year.
	2. Complete all three elements of the DP Core:
		1. both semesters of the Theory of Knowledge (ToK) course (over both Junior and Senior years).
		2. an Extended Essay (EE). This requirement is run through the ToK class.
		3. Creativity, Action, and Service (CAS) hours outside of individual IB course requirements.
	3. Any courses taken and completed in addition to those listed above are classified as “Extra Courses.” They **do not** count toward the point total needed for an IB Diploma; however, they do often count toward additional credit on the university level or for CAS.
4. Full IB CP Candidates are required to:
	1. Complete **two** IB courses in any of the six Curriculum Areas.
		1. Courses can be either Higher Level (two-year study) or Standard Level (can be one year study) and must be completed with a score of 3 or higher.
		2. One of these courses can be completed during the Junior year at the SL level. The balance (1-2) are completed senior year.
	2. Complete a career plan outlined with the CTE Coordinator that leads to certification/endorsement. The student is responsible for any fees attached to the courses/exams leading to certification/endorsement.
	3. Complete all four elements of the CP Core:
		1. both semesters of the Personal and Professional Skills (PPS) course (over both Junior and Senior years).
		2. a Reflective Project (RP). This requirement is run through the PPS class.
		3. Service Learning (SL) hours outside of individual IB course requirements.
		4. the Language Development (LD) requirement, approved by the supervising Language Development teacher.
	4. Any IB courses taken and completed in addition to those listed above are classified as “Extra Courses.” The student is limited to two (2) total extra courses. They **do not** count toward the CP Endorsement; however, they do often count toward additional credit on the university level.
5. Other Academic Requirements for ALL students in IB courses/programs
	1. All students and parents must sign the IB Disclosure and turn it in to the IB Office. The listed standards/requirements must be followed by each student to continue in the course/program.
	2. All students must complete the IB reading assignment (I Think, Therefore IB) and turn in Cornell notes on the reading.
6. Fees for IB courses are charged based on the following:
	1. Fees are determined by the International Baccalaureate Organization, and are in part for moderation and evaluation of Internal and External Assessments.
	2. Each student involved in an IB course is expected to complete all assessments and pay coordinating course fees **the year of course completion**.
		1. If the IB course is completed in one year, fees are due that year.
		2. If the IB course is completed in two years, fees are not due until the second year.
	3. Fees for are based on the following:
		1. Registration fee ($172):
			1. Charged for any Anticipated student (11th) who is **completing a course(s)** during the junior year.
			2. Charged to any CP or DP candidate (12th) who did **not** pay the registration fee during the Anticipated (11th) year.
			3. **Waived** for any CP or DP Candidate who paid the registration fee during their Anticipated (11th) year.
			4. **No refunds on Registration Fee after 15 November.**
			5. Late fees are applied by the IB Organization and are in place after 12 November 2018.
		2. Course Fees ($118):
			1. Charged for any course completed during the **current year only**; the course fee for two-year courses (SL or HL) is only required the second year. (*Note: SL courses taken in preparation for an HL course the next year are considered the first year of a two year course*)
			2. Course charges apply only towards courses in the Curriculum Groups; ToK, PPS, EE, RP, LD, SL, or CAS requirements are currently free for any DP/CP candidate.
			3. **No refunds on Course Fees after 15 January.**
			4. Registration/Course changes after 15 Nov will incur an Amendment fee of $39 per change from 15 Nov to 15 January, $148 per change after 15 January.
		3. Each year’s IB fees due the last Friday (school day) of October
			1. Students and Parents will receive Invoice Packet through email in mid-October
			2. All registrations for assessments for the current year must be finalized by 12 November 2018; afterwards Late Fees apply for any changes
			3. No changes allowed after 10 April
		4. IB Fee Scholarships Available for Juniors and Seniors through Parents’ Group (please watch email for specific deadlines)
			1. Applications are available in August/September, and due beginning of October (watch email for specific deadlines)
			2. Based on need
			3. Evaluated anonymously
			4. Applications must be submitted each year